



Code: 9154
Family: Public Safety
Service: Public Safety
Group: Police Service
Series: Police General Duty

CLASS TITLE: POLICE OFFICER (ASSIGNED AS HELICOPTER PILOT)

CHARACTERISTICS OF THE CLASS

Under general supervision, performs as a tactical flight officer and helicopter pilot performing functions including flying helicopters in departmental aircraft to support various police functions such as those related to homeland security, monitoring public events (parades, special events, traffic issues, demonstrations, etc.), disaster assessment, providing support to police operations in areas such as crime scene support, pursuit, other active police missions (active shooter), and other law enforcement related missions

Positions assigned to this classification must maintain other requirements, knowledge, skills, and abilities for successful performance in the Police Officer class.

ESSENTIAL DUTIES

- Performs pilot functions in support of various law enforcement related to active police operations such as pursuit, search, police engagement, etc. Activities may range from tactical, informational support to active participation in a law enforcement event
- Provides support to law enforcement such as assisting with crowd / event control by providing overview information / intelligence on crowd movements, monitoring and reporting formation of other assemblies that are related to the actual event, but not easily spotted by on-the-ground police units, intelligence on potential developing problems (disputes among participants that may be on the edge of the main event, arising traffic issues, etc.) that facilitate effective police response to any potential new issue
- Provides intelligence support on monitoring traffic situations that may be related to demonstrations, major events, accidents leading to significant traffic jams, etc. This support includes specific intelligence on the problem areas that will assist police in terms of effectively managing on-the-ground response
- Provides disaster assessment information that facilitates coordination of public safety response (examples are major traffic incidents, infrastructure failure, etc.)
- Performs pre-flight and post-flight inspections in accordance with the helicopter unit and FAA regulations and standards
- Reviews existing weather, weather forecast, and weather trends using many different complex weather reporting tools
- Utilizes a Flight Risk Assessment tool in order to determine whether a mission should begin, continue or terminate.
- Establishes and maintains VHF radio communications with the appropriate Air Traffic Control (ATC) facility as or when applicable during the flight. The appropriate police radio may be monitored concurrently
- Conducts flights in compliance with all applicable FAA regulations and helicopter manufacturer's limitations
- Returns helicopter to appropriate location and follows FAA and manufacturer's guidelines in terms of proper ground handling of the helicopter
- Operates the helicopter in a police profile including continuous orbits, as well as various maneuvers ranging from close pursuit, higher altitude observation, landing on difficult terrain, maneuvering around buildings, bridges, etc.

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- Completes all required pre-flight and post-flight reports related to the helicopter, and all law enforcement reports related to the mission of the flight
- Performs preventive maintenance functions (e.g., cleaning aircraft interiors and exteriors, refueling and adding necessary fluids, replacing light bulbs or other basic parts as necessary) and performing general housekeeping of hanger and office facilities
- Remains up-to-date on flight safety, emergency, and manufacturer's policies and procedures, FAA regulations, as well as City of Chicago Police orders and policies regarding both the role of Police Officer and Police Officer assigned as Helicopter Pilot
- Completes required training courses and exercises in compliance with FAA regulations and maintains all required licenses and flight certifications
- Performs a number of duties related to general police work such as filing incident reports, testifying in court
- Fulfills the roll of Tactical Flight Officer by utilizing law enforcement equipment to support patrol operations
- Must purchase and maintain equipment and accessories as a Police Officer (Assigned as Helicopter Pilot)

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS**Education, Training, and Experience**

- Be a Police Officer below the rank of Sergeant, have a minimum of three (3) years of continuous service as a Police Officer with the City of Chicago, including completion of the probationary period
- Be willing and able to perform the duties of a Police Officer (Assigned as Helicopter Pilot), work any watch assignment and change work hours in accordance with collective bargaining agreement
- Must have an acceptable disciplinary and attendance record
- Must meet acceptable medical roll usage guidelines
- Be willing to purchase and maintain equipment and accessories unique to the assignment of Police Officer (Assigned as Helicopter Pilot)
- Must be willing to meet department flight time requirements of minimum of 300 hours of helicopter flying including 100 hours flying a turbine engine-powered helicopter

Selection process and Training Program

- Must successfully complete a police-oriented mission helicopter ride-along test flight and an oral interview.
- Successfully complete a twelve-month Helicopter Unit Training

Licensure, Certification, or Other Qualifications

- Valid FAA Commercial Rotocraft License or one of the following scenarios must exist at time of application:
 - Have an FAA Commercial Fixed Wing Pilot License plus twenty-five logged flight hours toward a rotorcraft commercial add-on; or,

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- Have an FAA Private Pilot – Rotorcraft License plus twenty-five hours of flying time towards a commercial license beyond what was needed to obtain the private certificate
- Once obtained, must maintain a valid Commercial Rotorcraft License
- Possess and maintain a valid FAA Medical Certificate (any class)
- Obtain and maintain a FAA Medical Certificate Second Class within the first 60 days of training
- Must maintain the ability to safely handle and use a Department approved firearm

WORKING CONDITIONS

- Assignment anywhere within the boundaries of the City of Chicago and Cook County
- Assignment Duty hours may be any time; Department operates twenty-four (24) hours a day, every day of the year, including weekends and recognized holidays
- Interaction with the public in a variety of situations
- Exposure to outdoor weather conditions including extreme weather situations
- Exposure to hazardous or life threatening situations
- May require travel outside the City of Chicago or State of Illinois

EQUIPMENT

- Standard office equipment (e.g., telephone, printer, photocopier, fax machine, calculator)
- Computers and peripheral equipment (e.g., personal computer, computer terminals, hand-held computer)
- Two-way radio and aviation related radio communication equipment
- GPS navigational systems
- Audio and video surveillance and recording equipment
- Helicopter and related equipment that may be used in pre-flight and post-flight inspections
- Specialty equipment such as spotlight and camera
- Equipment related to moving the helicopter within and outside the hangar

PHYSICAL REQUIREMENTS

- Using muscular force to lift, carry, drag, push or otherwise move objects using strength in one's arms, hands, back, shoulders and/or legs
- Using the necessary force to restrain a person when making an arrest
- Quickly bending, stretching, twisting, or reaching out with one's body, arms, and/or legs
- Standing for extended or continuous periods of time
- Sitting for extended periods of time
- Walking for extended periods of time
- Hearing and recognizing the normal range of sounds in terms of loudness, pitch, tone, patterns or rhythms, or duration
- Remaining alert or vigilant and reacting to infrequent but important events or specific details within a stream of information (e.g., alarms, radio)
- Seeing detail at various distances (e.g., normal reading distance, beyond arm length) and reading ordinary/small print

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- Must pass all phases of the selection process, including a medical evaluation, drug screen, and physical performance test
- Physical requirements for operation of a helicopter such as those related to vision, operating the controls, ability to fly at high altitudes (4,500 to 7,500 feet)

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS**Knowledge**

Considerable knowledge of:

- *Federal Aviation Administration rules and regulations
- *flying techniques required for day, night and instrument flying conditions
- *aircraft maintenance procedures

Good knowledge of:

- *general powers and authorities of law enforcement officers, including public safety and security procedures and strategies to effectively enforce laws and protect lives and property
- *federal, state and municipal criminal and traffic laws and ordinances and related departmental policies, directives, and resources
- constitutional and other legal protections associated with investigative and interviewing processes
- evidence protection, recovery, and collection procedures and techniques
- notification requirements, systems, and procedures used for internal reporting and communication with external agencies
- processing of persons under Department control, including handling of special populations
- *practices and procedures used in community policing
- *geographical locations in the City of Chicago
- *traffic operations and City's street address grid
- *ground traffic control management

Skills

- *CRITICAL THINKING – Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
- *MATHEMATICS - Use mathematics to solve problems
- *COMPLEX PROBLEM SOLVING – Identify complex problems and review related information to develop and evaluate options and implement solutions
- *JUDGEMENT AND DECISION MAKING – Consider the relative costs and benefits of potential actions to choose the most appropriate one
- *ACTIVE LEARNING - Understand the implications of new information for both current and future problem-solving and decision-making
- *RESOLVING CONFLICTS AND INFLUENCING OTHERS - Resolve disputes between groups and individuals; negotiate with others to influence behaviors, opinions; deal effectively with various members of the public; handle upset and injured victims, get people to cooperate

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- *ORGANIZATIONAL AWARENESS AND COMMITMENT - Remain firm in one's allegiance to the Department's core values and faithful in pursuit of the Department's mission despite obstacles or opposition; follow Department policies and regulations and show support for their intent and value; demonstrate positive regard for the Department and personal role; show respect for members in positions of authority; work in a chain-of-command environment
- *SERVICE ORIENTATION – Actively look for ways to help people
- *SOCIAL PERCEPTIVENESS – Be aware of others' reactions and understand why they react as they do
- PERSUASION - Persuading others to change their minds or behavior
- *HAND/EYE COORDINATION – Be able to fire a weapon with a very high accuracy rate
- *HELICOPTER RESCUE SKILLS - Be able to carry out helicopter rescue operations
- *MECHANICAL SKILLS – Related to helicopter operation and maintenance, rescue equipment

Abilities

- *COMPREHEND ORAL INFORMATION – Listen to and understand information and ideas presented through spoken words and sentences
- *PUBLIC SPEAKING - Make formal presentations before large or small audiences
- *SPEAKING – Communicate information and ideas in speaking so others will understand
- *ACTIVE LISTENING – Give full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times
- *COMPREHEND WRITTEN INFORMATION – Read and understand information and ideas presented in writing
- *WRITE – Communicate information and ideas in writing so others will understand.
- *MEMORIZATION – Remember information such as words, numbers, picture, and procedures
- *RECOGNIZE PROBLEMS – Tell when something is wrong or is likely to go wrong
- *REACH CONCLUSIONS – Combine pieces of information to form general rules or conclusions (includes finding a relationship among seemingly unrelated events)
- *MAKE DECISIONS AND SOLVE PROBLEMS – Analyze information and evaluate results to choose the best solution and solve problems

Other Work Requirements

- *ANALYTICAL THINKING – Analyze information and use logic to address work or job issues and problems
- *ATTENTION TO DETAIL – Pay careful attention to detail and thoroughness in completing work tasks
- *COOPERATION – Be pleasant with others on the job and display a good-natured, cooperative attitude
- *CONCERN FOR OTHERS – Demonstrate sensitivity to others' needs and feelings and be understanding and helpful on the job
- *SELF CONTROL – Maintain composure, keep emotions in check even in very difficult situations, control anger and avoid aggressive behavior
- *STRESS TOLERANCE – Accept criticism and deal calmly and effectively with high stress situations

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- *PERSISTENCE – Persist in the face of obstacles on the job
 - *DEPENDABILITY – Demonstrate reliability, responsibility, and dependability and fulfill obligations
 - *INITIATIVE – Demonstrate willingness to take on job challenges
 - *INTEGRITY – Be honest and avoid unethical behavior
 - *ADAPTABILITY/FLEXIBILITY – Be open to change (positive or negative) and to considerable variety in the workplace
 - *LEADERSHIP - Demonstrate willingness to lead, take charge, and offer opinions and direction
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All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources
November, 2020